

SAMPLE RENEWAL FORM
Certified Nurse Educator^{CM} (CNE) Renewal Documentation Form

This is a sample document intended to provide a variety of examples, however, it is not intended to serve as a comprehensive or all-inclusive list of activities. This sample document does *not* represent a completed certification renewal application.

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1. Facilitate Learning:

Nurse educators are responsible for creating an environment in classroom, laboratory, and clinical settings that facilitates student learning and the achievement of desired cognitive, affective, and psychomotor outcomes.

Related Activities	Activity	Date	Outcome or Result of Activity
For a list of activities relevant to the academic nurse educator role, please refer to the <i>CNE Detailed Test Blueprint</i> and the <i>Core Competencies of Nurse Educators® with Task Statements</i>.	Attended writing seminar provided by faculty development department (Faculty Development)	4/3/2006	Incorporated peer editing of papers into an undergraduate professional role development course. Learner evaluations revealed that this activity was highly valued and helped improve writing.
	Attended NLN 2006 Technology Conference (Continuing Education)	11/2 – 4 2006	Implemented the use of PDAs in the clinical setting. Learner evaluations revealed that use of PDAs in the clinical setting assisted with timely and effective acquisition of information. Learner feedback revealed that orientation to the use of PDAs required modification; modification in progress.
	Implemented problem-based learning (PBL) in research course for RN to BSN students (Innovative teaching/learning activities)	Spring 2007	Learner feedback demonstrated an improved appreciation for research in practice and better understanding of research concepts.
	Applied for and received a service learning grant for learners to attend “Nurses Day at the Legislature” (Publications – grants)	5/12/07	Attendance at “Nurses Day at the Legislature” by learners facilitated learning related to health care policy objectives. Learners completed pre and post activities including an evaluation of the day at the legislature.

- Related Activities:
- √ Continuing education
 - √ Faculty Development
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	Researched and reviewed current literature pertaining to narrative pedagogy (Faculty development)	June - August 2008	Implemented narrative pedagogy as a teaching strategy in a graduate level nursing education course. Learners performed autobiographical writing with the goal of developing a deeper understanding of their own learning processes and goals.
	Attended three day nursing leadership conference offered by the State Nurses Association. (Continuing Education)	September 13 – 15, 2009	Revised content of undergraduate leadership course based on information gained from attending conference.
	Attended a concurrent session at the 2006 NLN Summit, “Providing Optimal Clinical Experiences for Student Nurses by Improving Nursing Staff-Student Relationships.” (Continuing Education)	9/29/09	Implemented strategies suggested at concurrent session to promote a positive learning environment in the clinical setting.

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2. Facilitate Learner Development and Socialization:

Nurse educators recognize their responsibility for helping students develop as nurses and integrate the values and behaviors expected of those who fulfill that role.

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	Attended and satisfactorily completed the course "Teaching in the Health Professions" a three credit, graduate level education course (Academic credit)	Spring 2007	Applied one of the learning activities presented in this course by incorporating the use of a "learning styles" inventory in a course I am teaching. Reviewed inventory results with learners and used this information during learner advisement.
	Attended and satisfactorily completed the course "Teaching in the Health Professions" a three credit, graduate level education course (Academic credit)	Spring 2007	Applied one of the learning activities presented in this course by incorporating the use of a "teaching styles" inventory. Results assisted with the recognition of the influence of my teaching style on learner outcomes.
	Created a journaling learning activity which required learners to engage in thoughtful and constructive self evaluation (Innovative Teaching/Learning Activities)	November 2008	Learner feedback revealed a greater awareness of self in relation to developing in the role professional nursing.

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3. Use Assessment and Evaluation Strategies:

Nurse educators use a variety of strategies to assess and evaluate student learning in classroom, laboratory and clinical settings, as well as in all domains of learning.

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	Attended CNE IW workshop at NLN Education Summit (Continuing Education)	9/28/2006	Utilized information presented about item writing to revise and improve current multiple-choice examinations.
	Attended technology training program which emphasized evaluating distance education learning (Faculty Development)	3/20/08	Reassessing evaluation methods used in distance education course I am currently teaching.
	Created a formative evaluation tool to assess learner performance in the clinical setting (Innovative Teaching/Learning Activities)	August 2008	Use of tool provided an improved method for providing learners with thoughtful, constructive and timely feedback.

- Related activities:
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4. Participate in Curriculum Design and Evaluation of Program Outcomes:

Nurse educators are responsible for formulating program outcomes and designing curricula that reflect contemporary health care trends and prepare graduates to function effectively in the health care environment.

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	Attended the faculty development program, "How to Write Learning Outcomes: a Practical Guide" (Faculty Development)	Fall 2009	Applied knowledge learned; reviewed and revised learning objectives for Foundations of Nursing course.
	Attended a two day workshop designed to assist in the development of an accreditation Self-Study (Continuing Education)	March 18 – 19, 2010	Information gained was shared with colleagues in preparation for our nursing program accreditation visit.

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5. Pursue Continuous Quality Improvement In The Academic Nurse Educator Role:

Nurse educators recognize that their role is multidimensional and that an ongoing commitment to develop and maintain competence in the role is essential.

The majority of professional development activities relate to the other competencies, with the exception of mentoring. Please use this space to indicate mentoring activities only and describe the remainder of activities within another appropriate competency.

Related Activities	Activity	Date	Outcome or Result of Activity
Relevant activity is limited to: <input checked="" type="checkbox"/> Mentoring Related activities: <input checked="" type="checkbox"/> Continuing education <input checked="" type="checkbox"/> Faculty Development <input checked="" type="checkbox"/> Academic Credit <input checked="" type="checkbox"/> Publications <input checked="" type="checkbox"/> Professional Service Activities	Attended the concurrent session, "Addressing the Transition from Expert Clinician to Novice Teacher: Developing a Planned Faculty Mentoring Program" at the NLN Education Summit. (Continuing Education)	9/30/09	Discussed information obtained from session with colleagues to improve our own mentoring program.
	Served as a mentor for a new faculty member (Professional Service Activity)	September 2007 – June 2009	Helped support and socialize colleague into the faculty role.

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6. Engage In Scholarship, Service, And Leadership:
A. Function As A Change Agent And Leader:

Nurse educators function as change agents and leaders to create a preferred future for nursing education and nursing practice.

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	Provided faculty development presentation to colleagues about the use technology in the classroom (Professional Service Activity)	11/2 – 11/4/2006	Shared information gained by attending technology conference with colleagues (nursing and non-nursing). Promoted innovative practice, i.e., the use of technology, to academic colleagues.
	Item Writer for the CNE examination (Professional Service Activity)	January – December 2009	Assisted in the development of the CNE examination by serving as a volunteer item writer.
	Participated as a co-author in the 2008 published article, “Meeting nursing shortage needs through educational partnerships: LPN to RN under one roof.” Article appeared in <i>Home Health Care Management & Practice</i> 18 (1), 44-48. (Publication)	December 2008	Content of article serves to promote innovative practices in educational environments.
	Attended three day nursing leadership conference offered by the State Nurses Association. (Continuing Education)	September 13 – 15, 2009	Applied information gained from conference to further developing leadership skills; appointed chair of the curriculum committee.

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6. Engage In Scholarship, Service, And Leadership
B. Engage in Scholarship of Teaching:

Nurse educators acknowledge that scholarship is an integral component of the faculty role, and that teaching itself is a scholarly activity.

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	<p>Developed and was funded for a grant on developing a LPN to RN career mobility nursing program</p> <p>(Publications)</p>	<p>May 2008</p>	<p>Demonstrated skill in proposal writing for a nursing program development initiative.</p>
	<p>Authored an article, “Integrating Evidence-based Practice into Undergraduate and Advanced Research Courses,” accepted for publication in <i>Nursing Education Perspectives</i>.</p> <p>(Publication)</p>	<p>May 2010</p>	<p>Disseminated nursing education knowledge about integrating evidence-based practice into undergraduate and advanced research courses to the academic nurse educator community.</p>

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<p style="text-align: center;">6. Engage In Scholarship, Service, And Leadership C. Function Effectively Within The Institutional Environment And The Academic Community:</p>			
<p>Nurse educators are knowledgeable about the educational environment within which they practice and recognize how political, institutional, social, and economic forces impact their role.</p>			
Related Activities	Activity	Date	Outcome or Result of Activity
<p>For a list of activities relevant to the academic nurse educator role, please refer to the <i>CNE Detailed Test Blueprint</i> and the <i>Core Competencies of Nurse Educators® with Task Statements</i></p>	<p>Served as Chair of the college-wide Middle States Accreditation Committee</p> <p>(Professional Service Activity)</p>	<p>September 2008 - present</p>	<p>Provided and further developed leadership skills to shape and implement change within the institution as it related to accreditation.</p>
	<p>Attended three day nursing leadership conference offered by the State Nurses Association.</p> <p>(Continuing Education)</p>	<p>September 13 – 15, 2009</p>	<p>Used information gained to further develop professional leadership goals as they relate nursing education, the mission of the university and the nursing program</p>
<p>Related activities:</p> <ul style="list-style-type: none"> √ Continuing education √ Faculty Development √ Academic Credit √ Publications √ Professional Service Activities √ Innovative Teaching/Learning Activities 	<p>Collaborated with the visual and performing arts department in a service learning project at a assisted living facility</p> <p>(Professional Service Activity)</p>	<p>October 2009</p>	<p>Combine the knowledge, skills and abilities of the visual and performing arts and nursing program. A service learning project was performed at a local assisted living facility. Project also served to enhance nursing’s influence within the local and academic community.</p>

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Certification Renewal Summary:

Date of original certification: 11/17/2005 (pilot exam)

Certification expiration date: 12/31/2010

Year	Number of Activities
2006	12
2007	11
2008	13
2009	10
2010	10
Total	56

I attest that information contained in this Certified Nurse Educator (CNE) renewal application form is accurate.

Signature: _____

Date: _____

Print Name: _____

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